

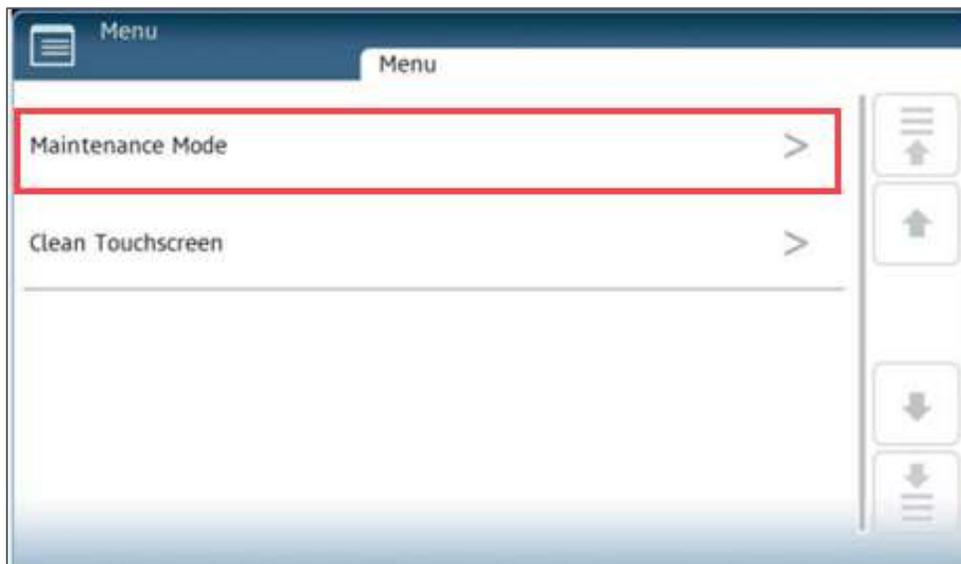
# ADP InTouch 9000 Series Factory Reset

## Overview

- These instructions detail how to perform a Factory Reset (Factory Defaults) on the InTouch 9000 series H3 and H4. **This should only be performed if advised by your ADP Representative.**

### 1. Access Maintenance Mode:

- Swipe the **Maintenance badge** - **OR** - Press the **Maintenance Mode button** on the bottom left corner of the clock



### 2. If using the maintenance button, Press "Maintenance Mode" and Enter **115190**

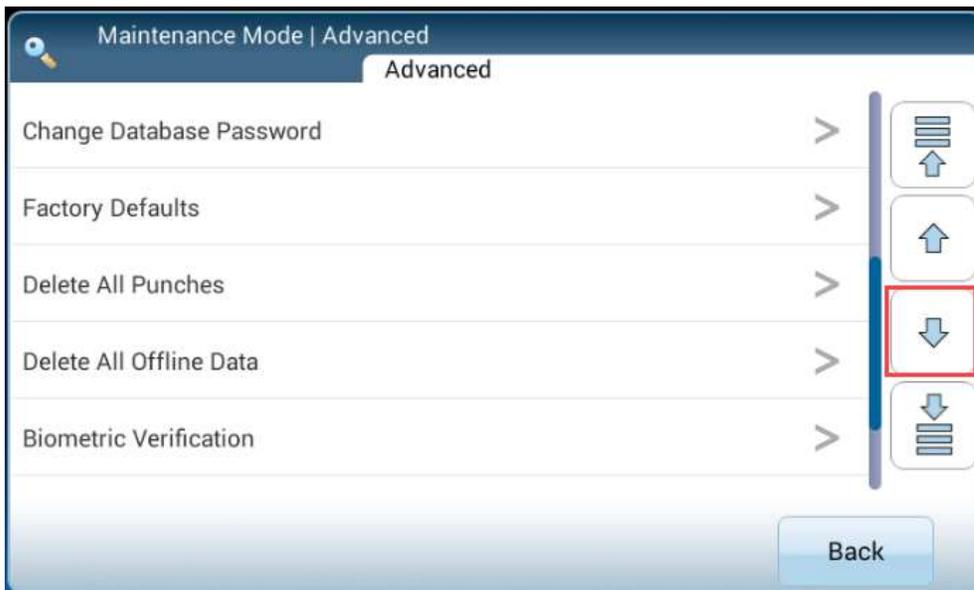


# ADP InTouch 9000 Series Factory Rest

3. On the home page of the Maintenance Mode, press **Advanced**



4. Press the **"Page Down"** key



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5. Press the **"Factory Defaults"** key

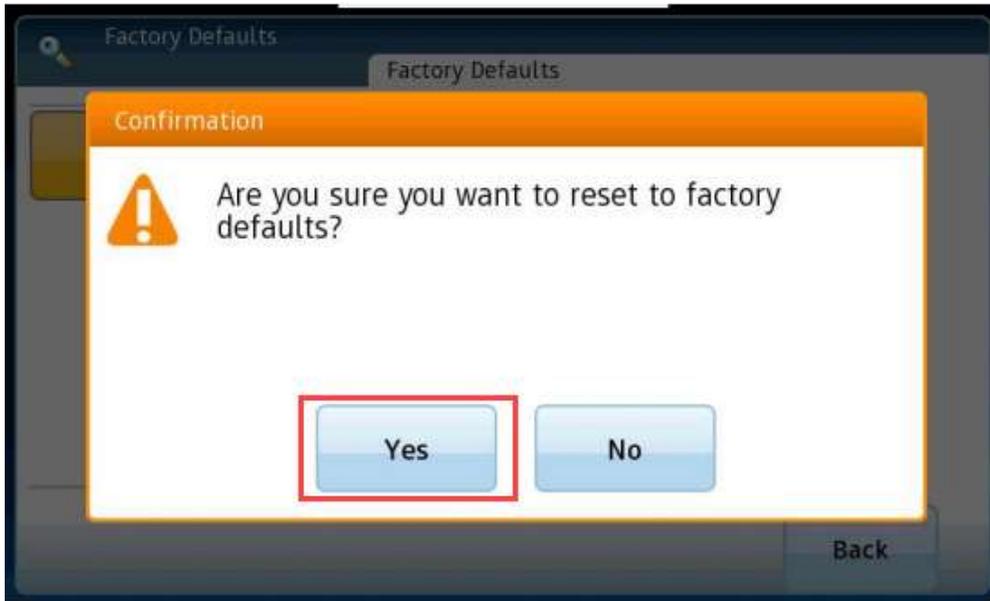


6. Press the **"Restore"** key



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7. Press **"Yes"** to proceed



Upon pressing **"Yes"** the clock will reboot.

The reboot process will take several minutes, and upon completion, the clock will revert to its factory settings ready to be configured.