



ADP InTouch QuickStart Guide

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Important

The examples in this QuickStart guide show common installation scenarios for the Standard and Slim Profile models of the ADP InTouch. For more complex installations, contact your ADP Functional Expert to download the comprehensive installation guide.

Important

Les exemples de ce guide de démarrage rapide illustrent des scénarios d'installation courants des modèles Standard et Slim Profile de ADP InTouch. Pour des installations plus complexes, communiquez avec votre représentant d'ADP pour télécharger le guide d'installation complet.

重要事項

此快速入门指南中的示例对标准型和超薄型 ADP InTouch 的常见安装方法进行了说明。对于较为复杂的安装，请联系 ADP 的销售代表以下载完整的安装指南。

重要事項

這份快速上手指南中的範例，說明 ADP InTouch 標準版和窄版機型的共通安裝方式。若要了解更複雜的安裝方式，請洽 ADP 服務代表，以下載完整版安裝說明。

Importante

Gli esempi riportati in questa guida di avvio rapido illustrano gli scenari di installazione comuni per i modelli con profilo Standard e Slim di ADP InTouch. Per installazioni più complesse, contattare il rappresentante ADP per scaricare la guida di installazione completa.

Importante

Los ejemplos de la guía QuickStart muestran situaciones de instalaciones comunes para los modelos Standard y Slim Profile de ADP InTouch. Para instalaciones más complejas, comuníquese con el representante de ADP y descargue la guía completa de instalación.

Belangrijk

De voorbeelden in deze handleiding Snel aan de slag hebben betrekking op veel voorkomende installatiescenario's voor de modellen Standaard en Smal profiel van de ADP InTouch. Als u een complexere installatie wilt uitvoeren, kunt u contact opnemen met uw ADP-accountmanager om de uitgebreide installatiehandleiding te downloaden.

Wichtig

Die Beispiele in dieser Kurzanleitung zeigen häufige Installationsszenarien für die Standard- und Flachprofilmodelle des ADP InTouch. Wenden Sie sich bei umfangreicheren Installationen zum Download des vollständigen Installationshandbuchs an Ihren ADP-Vertreter.

중요사항

이 QuickStart 설명서에서는 예제를 통해 ADP InTouch의 표준 및 슬림 프로파일 모델에 대한 공통적인 설치 시나리오를 설명합니다. 복잡한 설치에 대한 설명이 필요한 경우 ADP 담당자에게 문의하여 종합 설치 설명서를 다운로드하십시오.

Importante

Os exemplos neste guia QuickStart mostram os cenários de instalação comuns para os modelos padrão e de perfil simples do ADP InTouch. Para instalações mais complexas, entre em contato com o seu representante ADP para baixar o guia completo de instalação.

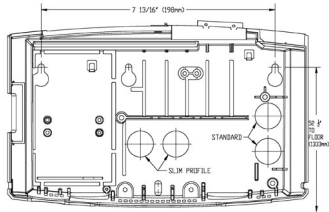
Ważne

Zawarte w niniejszym przewodniku Szybki start przykłady przedstawiają scenariusze standardowej instalacji dla modeli Standard i Slim Profile urządzenia ADP InTouch. W przypadku bardziej zaawansowanych instalacji należy skontaktować się z przedstawicielem firmy ADP, aby pobrać stosowny podręcznik instalacji.

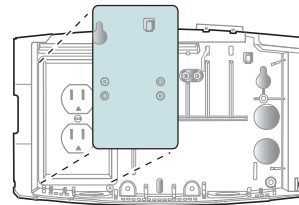
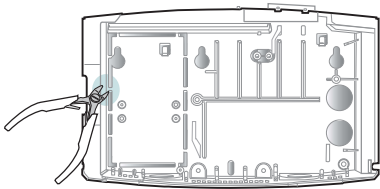
Installation Instructions

1. Verify the contents of the kit. Gather the following tools: security wrench (in kit), level, tape measure, small wire cutter, drill, number 1 or 2 Phillips and slotted screwdrivers (magnetic tips).
2. Use a level and tape measure with the paper mounting template or the base of the unit itself to mark the locations for screws, cable entry points, and the AC outlet (Standard model only). To ensure ADA compliance, be sure the top of the unit is 54 inches (1371 millimeters) from the floor.

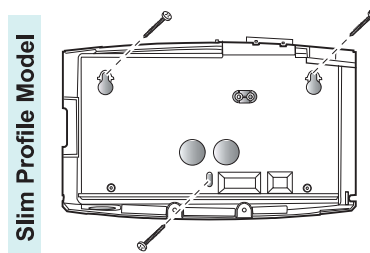
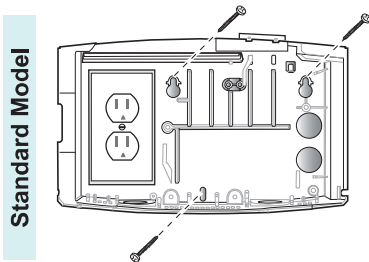
Note: The examples in this guide show the Standard model mounted over an AC wall outlet and the Slim Profile model mounted near an external AC outlet or with a power-over-Ethernet (POE) cable. For other installation scenarios, such as using direct AC wiring or replacing an ADP 4500 timeclock, download and review the InTouch installation guide.



3. (Standard Model Only) Use a small wire cutter to remove the outlet cover plate from the base.

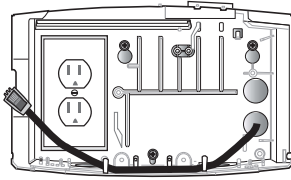


4. Mount the base on the wall. Use the 10 X 1-1/4 screws (and wall anchors, if necessary).

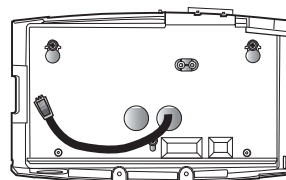


5. Route the Ethernet cable. (The cable can also be routed through either of the holes at the bottom of the base.)

Standard Model



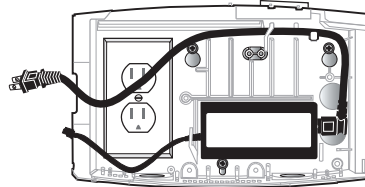
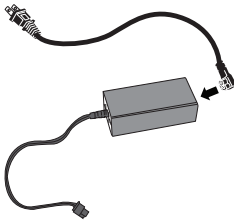
Slim Profile Model



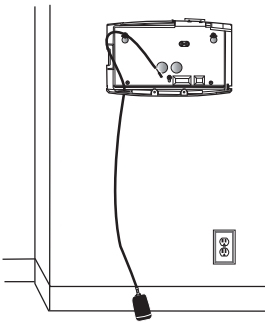
Warning: Do not plug in the power cable or backup battery cable until you are instructed to do so.

Avertissement : Ne branchez pas le câble d'alimentation ou le câble de batterie de rechange avant qu'on vous demande de le faire.

6. (Standard Model Only) Install the transformer. Do not plug it in to the AC outlet yet.



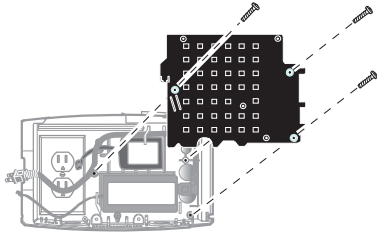
7. (Slim Profile Model Only) If using the wall transformer for power, route that cable in to the base. Do not plug the cable in to the AC outlet yet.



Continued on back

Installation Instructions

- 8.** (Standard Model Only) If you ordered the optional backup battery, install it now (see the separate backup battery installation guide). Then, use a number 1 or 2 Phillips screwdriver and the M3 X 6 screws to attach the plastic transformer holder to the base. Do not plug in the transformer or battery yet.

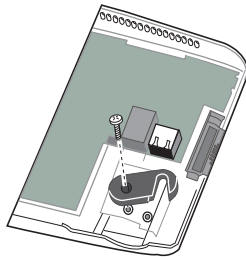


- 9.** Install other options, including the finger scan device. See the installation guides for those kits.

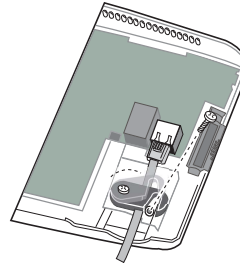
- 10.** Use the M3 X 10 screws to attach the Ethernet strain relief clip to the inside front cover. Then connect the Ethernet cable to the main board.

Note: If using POE, the unit turns on when you plug in the Ethernet cable.

a.

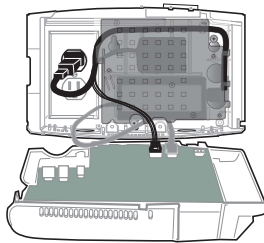


b.

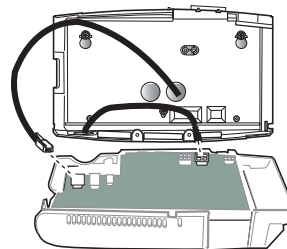


- 11.** If not using POE, connect the power cable (and optional battery) to the main board. Ensure that the locking clip snaps over the tab on the receptacle. Plug the transformer into the outlet.

Standard Model



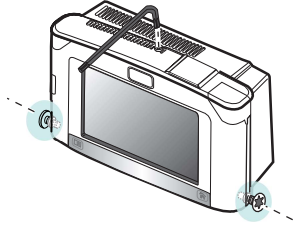
Slim Profile Model



12. Verify that the unit is on. Then carefully close the cover.



13. Insert the M4 X 10 torx screw into the top of the cover. Use the security wrench to tighten all screws.



14. After the unit powers up, complete the initial setup and configuration tasks that are described in the Maintenance Mode chapter of the user guide. Configure other device settings on the host application server as directed.

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FCC Compliance - After testing, this equipment complies with the limits for a Class A digital device pursuant to Part 15 of FCC Rules. These limits provide reasonable protection against harmful interference when this equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy. If it is not installed and used in accordance with the instruction manual, it can cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference, in which case, the user, and not Kronos Incorporated, is required to correct the interference. In order to maintain compliance with FCC regulations, shielded cables must be used with this equipment. Operation with non-approved equipment or unshielded cables is likely to result in interference to radio and television reception. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures: reorient or relocate the receiving antenna; increase the separation between the equipment and the receiver; connect the equipment into an outlet on a circuit different from that to which the receiver is connected; or consult the dealer or an experienced radio/TV technician for help. You may also find helpful the following booklet, prepared by the FCC: "How to Identify and Resolve Radio-TV Interference Problems." This booklet is available from the U.S. Government Printing Office, Washington D.C. 20402.

FCC Notice (for U.S. Customers) - This device complies with Part 15 of the FCC Rules. Operation is subject to the following conditions:

1. This device may not cause harmful interference, and 2. This device must accept any interference received, including interference that may cause undesired operation.

Caution: Changes and Modifications not expressly approved by the manufacturer or registrant of this equipment can void your authority to operate this equipment under Federal Communications Commission rules.

Canadian DOC Compliance - This digital apparatus does not exceed the Class A limits for radio noise emissions from digital apparatus set out in the Radio Interference Regulations of the Canadian Department of Communications. This device complies with Industry Canada license-exempt RSS standard(s). Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device. Cet appareil numérique respecte les limites de rayonnement de bruits radio électriques applicables aux appareils numériques de classe A, prévues au Règlement sur le matériel brouilleur du ministère des Communications du Canada. Ce dispositif est conforme aux normes RSS sans licence d'Industrie Canada. Son utilisation est soumise aux deux conditions suivantes : (1) ce dispositif ne peut pas provoquer d'interférence et (2) ce dispositif doit accepter toute interférence, y compris les interférences pouvant provoquer un mauvais fonctionnement du dispositif.

FCC ID:P5W-8609K003 IC:1416A-8609K003 is used with part numbers: 8609000-003, 8609000-013, 8609000-053, 8609000-063, 8609000-103, 8609000-113, 8609000-403, and 8609000-413

FCC ID:P5W-8609K004 IC:1416A-8609K004 is used with part numbers: 8609000-004, 8609000-054, 8609000-014, 8609000-064

FCC ID:P5W-8609K005 IC:1416A-8609K005 is used with part numbers: 8609000-005, 8609000-015, 8609000-016, 8609000-055, 8609000-065, 8609000-066, 8609000-405, 8609000-415, and 8609000-416

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