



ADP® Timekeeping Plus Scheduling Support Center Guide

Mounting the ADP Kiosk

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for People®

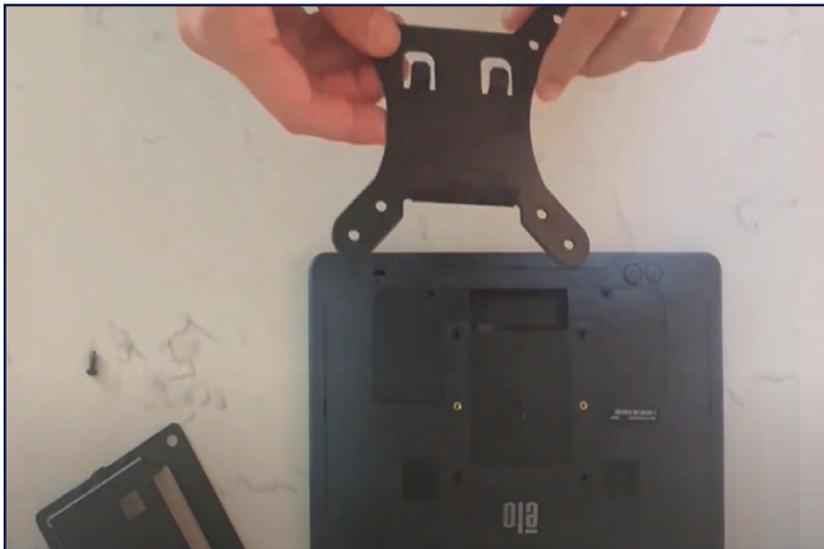
- 1** To mount the **ADP Kiosk**, you'll need the following tools:
- | | |
|-----------------------|------------------------------|
| A. Hammer | E. Phillips head screwdriver |
| B. Drill | F. Level |
| C. 3/8 inch drill bit | G. Pen |
| D. 1/4 inch drill bit | H. Stud finder |



- 2** After unboxing the mount, remove the screw from the top of the mounting bracket to separate the two pieces. Then, place the screw to the side, as you will use this later to secure the ADP Kiosk.



- 3 Take the flat part of the mount and position it on the back of the kiosk so that it lines up with the four holes.



- 4 Make sure that the metal hooks are oriented downwards.



- 5 Then, screw the four small silver screws into the holes to attach the mount to the device.



- 6 We also recommend using a stud finder and attaching one side of the mount to a stud for increased stability and security.



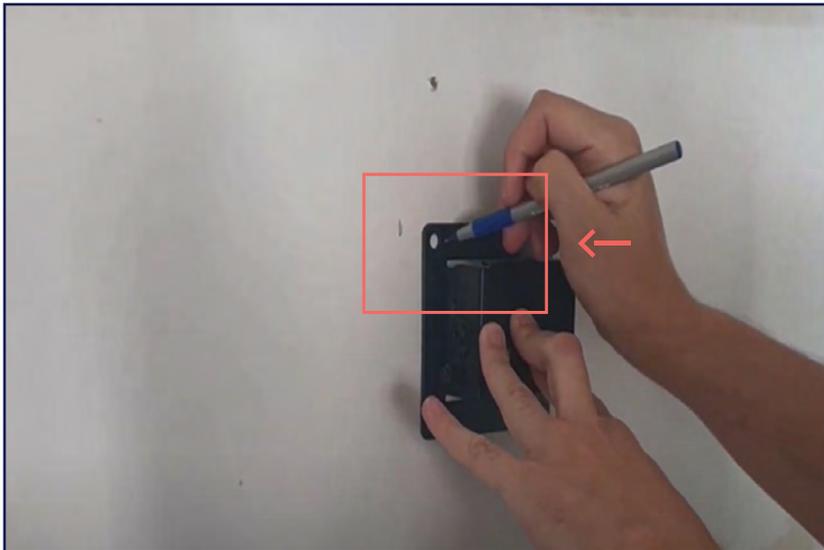
- 7 Take the box mount and position it on the wall, making sure that one side of the bracket is between your two stud lines.



- 8 Use a level to confirm that everything is straight before you mark off the location for the screw holes.



- 9 Using the mount, hold it firmly in place and mark the location for the screws.



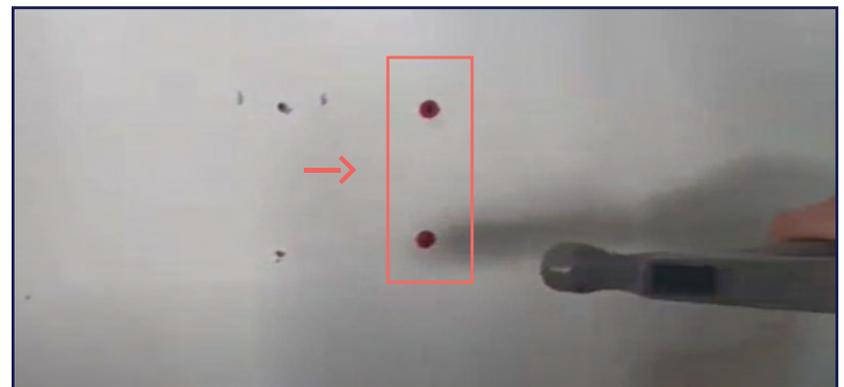
- 10 For any screws that are not going into a stud, create a hole for the drywall anchors using a 1/4-inch drill bit.



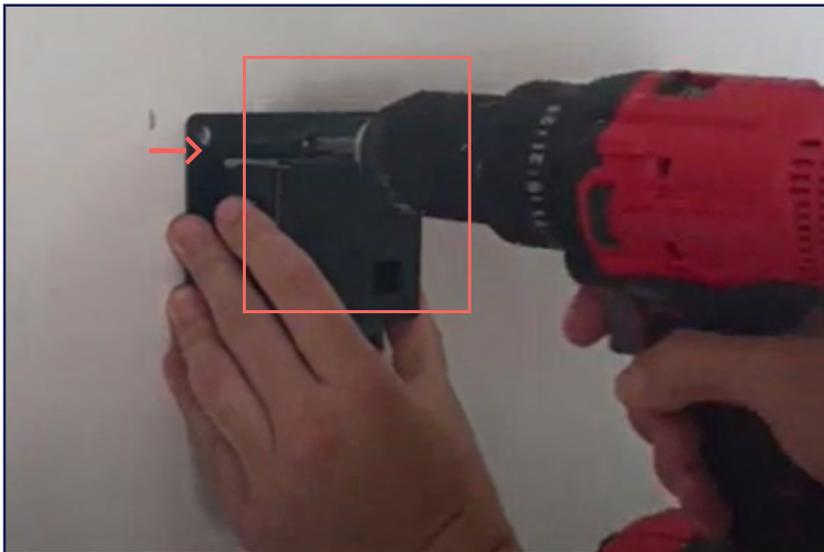
- 11** For screws that are going into a stud, use a 3/8-inch drill bit to create pilot holes in the stud.



- 12** Next, add the anchors to the drywall and push in the anchor as far as you can. Then, finish off by lightly hammering until it is flush with the wall.



13 Next, place the box mount over the holes and screw it into the pilot holes and anchor holes.



14 You are now ready to mount the ADP Kiosk to the wall. Hook in the two bottom hooks first, and everything should fall into place.



15 Finally, secure the device to the mount by adding in the screw we took out in the beginning. If you ever need to remove the device from the wall, just remove the screw.



16 If you need to change the angle of the device, you can change this by loosening, repositioning and tightening this screw on the side with the included Allen wrench.

